

MINUTES of the meeting of the Niagara Central Airport Commission held at the Niagara Central Airport Commission Office Building at the Airport on February 27, 2020 at 6:00 p.m.

PRESENT: L. Van Vliet
R. Bodner
G. Bruno
J. Larouche
A. Moote
L. Haun
J. MacLellan

representing all the members of the Commission.

Also in attendance was B. Cullen, General Manager and B. Smith, Secretary-Treasurer of the Commission.

Leo Van Vliet, Chair, chaired the meeting.

APPROVAL OF AGENDA

Moved by J. MacLellan and seconded by L. Haun that the agenda be approved without amendment. Carried.

CORRESPONDENCE

None

GENERAL MATTERS

Adrian Verburg indicated he was looking for various items from the four municipalities to go into the gift bags that they were giving out to the pilots for the Interprovincial Air Tour.

MINUTES OF MEETING OF JANUARY 30, 2020

It was moved by R. Bodner and seconded by J. MacLellan that the minutes be approved without amendment. Carried.

BUSINESS ARISING

None.

NEW BUSINESS

None.

MANAGEMENT REPORT

B. Cullen reported that:

(i) there were a number of potholes at the airport that need to be fixed. J. MacLellan suggested that they get Greg McKeen to come and set out which of the repairs were crucial and which needed to be done as soon as possible. He suggested that they get three quotes of the costs to do the work.

Both Jillian and B. Cullen commented that the potholes were becoming a problem especially on 10/34 and Bravo;

(ii) He advised that Cornell Veestra had given a quote of approximately \$9,550.00 in order to bury the hydro line. He indicated he tried to get another quote but had not heard back yet. Leo Van Vliet indicated that he had a meeting coming up with hydro on March 4th and it was possible that there could be hook-ups from the airport for free if certain qualifications were met;

(iii) In regard to water testing, Bob indicated that he had gone to the Region but they advised that he still has to deliver the bottles and as such he is going to Water Concepts every three months;

(iv) In regard to the waste contract with Waste Connections, he indicated that the contract had been renewed five years. Leo Van Vliet advised Bob to call them and tell them to come pick up their bin and that will be done with that contract;

(v) He indicated that there might be some work going on Effingham Street and the hope he could get some rock from this. J. MacLellan indicated this might be the Region but he wasn't sure when this work was going to start and it may be a long time coming before this project started;

(vi) He indicated he had had a meeting with one of the local car clubs about possibly doing a wings and wheels get together. J. Larouche asked if there was a fee structure for an event like this and that the Commission come up with some kind of a policy. B. Cullen indicated he would discuss ways to generate income for the Commission but he also felt that having events such as this would bring knowledge of the airport to various people and would ultimately get business from it. J. Larouche said the focus should be on the Commission getting tenants and generating income and that should be the main focus. G. Bruno suggested that if they want to have something like this should check and see what clubs will do for the airport in generating income for same.

There was some discussion about events such as, Wings and Wheels that were done at various places. A. Verburg commented that these are usually a one day event done once a year and they require a lot of planning.

R. Bodner suggested that the Commission come up with a policy in this regard and that policy could just then be handed out by B. Cullen to groups that want to hold events like this at the airport.

Moved by J. Larouche and seconded by J. MacLellan that the management report be accepted. Carried.

IN CAMERA MATTER

Moved by J. MacLellan and seconded by A. Moote that the Commission move in camera to deal with legal matters and employment matters. Carried.

Moved by J. MacLellan and seconded by J. Larouche that the Commission come out of camera with no report.

PAY PUMP

Moved by J. MacLellan and seconded by G. Bruno that the Commission go ahead with the installation of a pay pump at the airport. Carried.

NEXT MEETING

It was set for March 28, 2020 at 6:00 p.m. at the airport office.

Moved by J. Larouche to adjourn the meeting. The meeting was adjourned at 8:30 p.m.

A handwritten signature in blue ink, appearing to be 'J. Larouche', written over a horizontal line.

Chairman