

MINUTES of the meeting of the Niagara Central Airport Commission held at the Niagara Central Airport Commission Office Building at the Airport on January 30, 2020 at 5:00 p.m.

PRESENT:

L. Van Vliet

R. Bodner

G. Bruno

J. Larouche

L. Haun

J. MacLellan

representing a quorum of the Commission.

Also in attendance was B. Cullen, Interim Supervisor and B. Smith, Secretary-Treasurer of the Commission.

Leo Van Vliet, Chair, chaired the meeting.

APPROVAL OF AGENDA

Moved by J. Larouche and seconded by L. Haun that the agenda be approved without amendment. Carried.

CORRESPONDENCE

Receipt of a thank you card from Judy Brooks in regards to the

donation made by the Commission in memory of Geoff Brooks.

GENERAL MATTERS

Adrian Verburg wanted to update the Commission on the Interprovincial Air Tour in 2020. He provided a handout on the proposed activities which would be carried out at the airport on June 4, 2020. He indicated that this is the thirteenth year of this event. The purpose is to show local municipalities the advantages of local airports.

The tour this year is staying just in Southern Ontario. He asked the Commission to ensure that runway 16/34 from the period June 3 to June 5 was closed pursuant to NODAM.

He indicated that they were expecting approximately 60 aircrafts and about 120 people associated with the tour. He indicated they would need a place to tie down the planes. He advised that the pilots would provide their own tiedowns. The majority of the planes would be coming in on June 4th and he advised that COPA would be looking after the marshalling of the planes as well as parking and transportation and that there would be nothing for the Commission to do. He indicated that the air cadet building would be used for a lunch and wine tasting.

He advised that there would be a plaque presentation at the air cadet building and that all the Commission members were invited for lunch. The plaque would be presented to the Commission.

As he indicated previously there is nothing else for the Commission to do. He did indicate that some airports do offer discounts on fuel. In the past it has usually been about 5 cents per litre.

He said there would be aircraft material and some from the United States and these aircraft would be purchasing a lot of fuel on Thursday and Friday. He indicated that in many cases they usually obtain bags from the local municipalities with things such as pins and promotional material to be given to the pilots. He indicated that of the 60 plans coming to the airport there could be as many as 35 that have never been to this area before. He said this is not being advertised as an air show and that this is mainly being done for the participants. He ensured that only COPA pilots will be driving vehicles on the air side.

G. Bruno asked about insurance and B. Cullen indicated he had already checked into this and that the Commission is covered for events like this. A. Verburg also indicated that COPA has their own insurance covering this event.

MINUTES OF MEETING OF DECEMBER 18, 2019

It was moved by R. Bodner and seconded by J. Larouche that the minutes be approved without amendment. Carried.

BUSINESS ARISING

None.

NEW BUSINESS

None.

MANAGEMENT REPORT

B. Cullen advised that:

(i) he has been approached by four separate persons regarding construction of hangars including one which would be a commercial hangar. In regard to the commercial hangar the person has reserved a spot subject to dealing with issues such as hydro and other related matters, B. Cullen indicated that the problem right now is that there is no hydro poles or extensions going over to the commercial side and this would have to be installed. J. MacLellan suggested the idea of burying hydro lines and getting away from poles as an option.

There was a discussion regarding some method of the first hangar developer paying for the costs of the installation of the new hydro, whether it be by poles or lines, and then collecting reimbursement from subsequent owners.

B. Cullen expressed concerns about some proposals for non-aviation related hangars. He was not in favour. J. MacLellan expressed concerns whether this could be competing with the municipalities who are also looking for new development to come in. Adrian Verburg advised that many airports have non-aviation uses.

G. Bruno asked whether there is a plot plan for future development.

B. Cullen indicated there was and G. Bruno asked that this be sent to the Commission members.

B. Cullen was instructed to get a quote regarding the installation of hydro underground. The Commission would then look at whether the hydro installation be by poles or underground;

(ii) In regard to water testing, B. Cullen was advised by the Region that the airport does not qualify for the free testing so as a result he will to continue with the current system of delivering the water to Water Concepts.

(iii) In regard to the garbage bin, he reduced the emptying of the

bin to one time per week. L. Van Vliet asked that he look at the issue of having the garbage left on the road as up to 9 garbage bags can be picked up free of charge. B. Cullen was to notify the hangar owners that the Commission will be getting rid of the bin.

Moved by R. Bodner and seconded by G. Bruno that the management report be approved. Carried.

IN CAMERA MATTER

Moved by J. MacLellan and seconded by G. Bruno that the Commission move in camera to deal with property matters, personnel and legal matters. Carried.

Moved by R. Bodner and seconded by G. Bruno that the Commission come out of camera with no report.

NEXT MEETING

It was set for February 27, 2020 at 6:00 p.m. at the airport office.

Moved by R. Bodner to adjourn the meeting. The meeting was adjourned at 7:55 p.m.



Chairman